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CANCELLATION POLICY

We require a minimum of 48 business hours' notice to cancel or reschedule an appointment. Business hours exclude weekends and holidays. Appointments cancelled or rescheduled with less than 48 business hours' notice will incur the following fees:

- Procedures under 1 hour: $100
- Procedures 1 hour or more: $200

- **FAILURE TO ATTEND** your confirmed appointment will result in a **$200 NO SHOW FEE**. Future appointments cannot be scheduled until all outstanding balances have been paid.

Arriving unprepared will result in the cancellation fee. Examples of arriving unprepared include, but are not limited to:

- Arriving late or otherwise being unable to proceed with your appointment as scheduled. This may result in your appointment being cancelled or rescheduled, and the applicable cancellation fee may be charged.

- Payment issues at the time of the appointment. Please be aware that some banks require prior authorization for transactions above a certain amount. Please contact your bank or credit card company and make any necessary arrangements prior to the day of your appointment. If payment issues arise at the time of your appointment that prevent your appointment from proceeding as scheduled, the appointment may be cancelled or rescheduled and the applicable cancellation fee will be charged.

Procedures must be confirmed at least 48 business hours prior to the appointment by responding to a text message, email or phone call. If confirmation is not received in that time frame, the procedure **WILL BE CANCELLED**.

By signing below, I acknowledge that I understand and agree to the cancellation policy and that applicable fees may be charged if adequate notice is not provided.

Patient Name: _____ Date: _____

Patient Signature: _____

Parent/Legal Guardian Name: _____ Signature: _____

(if patient under 18 – Print name)